

# **Special Policies & Prohibited Items**

Your Admissions Information Packet contains a great deal of important and useful information regarding program policies and procedures. This sheet highlights **3 Topics** which merit particular attention.

- 1. The Middlesex DUI Program is a Tobacco-Free Program.** Use of all tobacco products (cigarettes, cigars, chewing tobacco, snuff, etc.) is prohibited by anyone while on the premises. Additionally, the program prohibits all clients from bringing any tobacco products, lighters or matches into the program. Anyone found in violation of this policy will be discharged. As smoking is not allowed on the grounds, you should also inform anyone coming with you on admission day that they are not allowed to smoke while on the premises, including in the parking area.
- 2. Policies Regarding Over-the-Counter Medications, Vitamins and Other Nutritional Supplements.**
  - OTC Medications:** The DUI Program makes available a number of common over-the-counter medications to meet the occasional needs of its clients. The Admissions Information Packet contains a list of these items. If, after reviewing this list, you determine that there are **other OTC medications which you may require that are not listed or if you use any OTC medications on a regular (daily) basis, you may bring them with you.** In order to do so, however, **you must provide a doctor's note** at the time of admission which specifies those items the doctor indicates are appropriate for you. A doctor's note is also required should your approved dosage of any OTC medication not be in accordance with package directions.

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- **Vitamins/Nutritional Supplements:** Clients wishing to bring **any type of vitamin or dietary / nutritional supplement** to the DUI Program must present at the time of admission **a note signed by a medical doctor** listing all vitamins or supplements which the doctor indicates are appropriate for the client to bring to the program.
- **All OTC's, Vitamins and Nutritional Supplements must be in their original, factory-sealed containers.** All such items, including the doctor's note, must be packed together in your luggage so that they are readily accessible at check-in. **Clients who bring any type of over-the-counter medication, vitamin or supplement without a doctor's note or in a previously opened container will have the option of either:**
  - Sending the items home with their ride.**
  - or**
  - Discarding the items prior to admission.****Those not wishing to do either will not be admitted to the program.**
- A client may opt to obtain a doctor's note post-admission and have any listed OTC's, vitamins or supplements mailed to them while attending the program.

**3. All Electronic Communications and/or Entertainment Devices, Including Cell Phones and Computers, Are Prohibited.** In order to focus attention on program content and encourage positive interaction amongst participants, clients are not permitted to bring in any devices of this nature. The list of prohibited items includes cell phones, pagers, PDA's (Blackberry-type devices,) laptops, TV's, DVD players, radios, electronic games and music players of any kind such as iPods or other mp3 players, CD players, tape players and other similar items. In order to protect client privacy, **cameras are not permitted.**